



DEPARTMENT OF THE ARMY
UNITED STATES MILITARY ACADEMY
WEST POINT, NEW YORK 10996

REPLY TO
ATTENTION OF

MACC-Q

06 November 2003

DMI POLICY MEMORANDUM NUMBER 03-07

SUBJECT: Request to Reenter the Branch Selection Process

1. Purpose. To establish the proper request and staffing procedures for cadets desiring to enter the branch selection process with the current first class cadets after receiving a branch with an earlier class year.
2. Applicability. This policy applies to cadets turned back to another class after completion of branch selection and assignment with their original class.
3. Policy. Cadets assigned a branch with a previous class must apply for an exception to policy to be eligible to enter the branch selection process a second time.
4. Responsibility. Each cadet must forward a memorandum requesting this action through their Chain of Command (TAC, RTO, BTO) and DMI (Director) for approval by the Commandant. The memorandum should provide background information addressing the turn back (disciplinary, medical, academic, etc), justification for the request to re-branch and a list of the branch preferences that the cadet would submit (all 16 branches) if approved to reenter the branching process. Immediately following the branch preferences, the memorandum needs to state if the cadet would like to volunteer for the branch detail program. This request must be submitted and approved prior to first class branch selection in early October.
5. POC is the Branching OIC, Department of Military Instruction, (845) 938-3736.

ANDREW J. STANLEY, JR.
COL, IN
Director, DMI